INVITATION TO BID
Addendum # 4

King County

ADDENDUM DATE: November 19, 2004

ITB Title:	**Software Escrow Services**
ITB Number:	**04-036 AC**
Due Date/Time:	**November 30 2004 - 2:00 P.M.**
Buyer:	Allen Cantara, _allen.cantara@metrokc.gov_, (206) 263-5246

Listed Below are clarifications and changes to the RFP:

1. **Question:**
   Is it possible to obtain a copy of the RFP in Word format?

   Answer:
   Yes, please e-mail the buyer to request a copy in MS Word.

2. **Question:**
   Will King County be responsible for negotiating the contact language or will the selected escrow service provider need to negotiate the contract with all of the listed agencies?

   Answer:
   There will be one negotiating team that represents all agencies and ERG.

3. **Question:**
   Will the escrow service providers be notified when the proposals have been opened in order to comply with King County's request to receive a soft copy of the proposal within 7 days?

   Answer:
   The Proposals will be opened on the Due Date at 2:00 P.M. A zipped copy must be e-mailed to the buyer no later than seven days after this date.

4. **Question:**
   Will the escrow service provider be responsible for owning and operating their own vaulting facility?

   Answer:
   Yes, the following change also pertains to this question.

Section of RFP	Description Of Change
Part A	Replace with the following text:
Subsection 3-3, Part 23 a.	"Deposited Escrowed Items will be stored at a facility owned and operated by the Escrow Agent within either the State of Washington or California."

This Invitation to Bid Addendum will be provided in alternative formats such as Braille, large print, audiocassette or computer disk for individuals with disabilities upon request.

Questions 5 through 8 are in regard to optional testing of the deposit materials conducted in Perth:

5. **Question:**
   Would the escrow service provider be reconstructing the build environment from scratch or would they be using an existing build environment?

   Answer:
   See RFP Exhibit 4, page 21, and Attachment 1 to Exhibit 4, page 23. Provider of escrow verification services will use an existing test bed if verification performed in Perth. In the event the testing takes place in a different location, ERG estimates that four of its experienced engineers would take two weeks to establish the build environment.

6. **Question:**
   If the escrow service provider is using ERG's build environment, will they be willing to isolate the machine (or machines) from their LAN for the duration of the testing?

   Answer:
   No. ERG utilizes a shared build environment utilized by its developers, testers and software release managers. It will not be possible to isolate the machine from the LAN for the duration of testing as shared servers must be accessed.

7. **Question:**
   How long will it take for a single individual to perform all build steps required, taking into consideration that an individual will have had no prior exposure to ERG's build environment and procedures?

   Answer:
   The compilation duration for the raw system components for a complete system build currently takes ERG approximately 700 staff hours. This assumes knowledgeable and experienced staff familiar with the software and a pre constructed environment. Additional time will be required for verification. ERG has no experience in escrow verification and cannot provide an estimate on this effort.

8. **Question:**
   What level of support and assistance will ERG provide when verification services are in Perth?

   Answer:
   Assistance to be provided by ERG as described in RFP Part B, 4-2.

Questions 9 through 11 are in regard to optional testing of the deposit materials conducted in a location other than Perth:

9. **Question:**
   What level of support and assistance will ERG provide to answer questions in regard to the testing environment, step-by-step procedures, or other issues that arise.

   Answer:
   Assistance to be provided by ERG as described in RFP Part B, 4-2 if the build is performed in Perth. If the build is performed in another location, the Escrow Agent, at their own expense, shall have the option of negotiating a level of support with ERG on a time and materials basis at no additional cost to the County. The fixed pricing in Attachment B, Price Proposal, shall fully reflect all costs associated with the provision of services including, but not limited to additional ERG support.

10. **Question:**
    Can ERG provide an unambiguous list of all compilers/libraries/tools required to support the build(s)?

    Answer:
    Exhibit 4 Attachment 1,The Summary Of Build Environment And Testbed, along with the Escrowed Items, will provide all necessary information See RFP Part B Exhibit 1 pages 16 to 17 for definitions of Escrowed Items and Software Documentation for further detail of information that will be provided.

11. **Question:**
    Can ERG provide a detailed document describing the setup and configuration of all machines necessary to perform the build? Will this document include a complete list of all required tools and any non-standard installation requirements?

    Answer:
    The complete Build Instructions, as part of the documentation to be escrowed, will be provided to the escrow services provider in order to perform the Optional Verification Services at location other than at ERG facility in Perth, Australia. See RFP Part B Exhibit I definition of Software Documentation.

The remainder of this RFP document is unchanged. Please acknowledge this addendum in the space provided in **ATTACHMENT A, Proposal Response Form**.

If you have any questions, please contact the undersigned at *allen.cantara@metrokc.gov* , (206) 263-5246, or FAX (206) 684-1470

This Addendum #4 shall be attached to and made part of RFP #04-036 AC.

Note: This Addendum and RFP 04-036 AC are available on the Internet at *http://www.metrokc.gov/finance/procurement*.   Potential   Proposers   must   contact   the   buyer   at *allen.cantara@metrokc.gov* to ensure they receive any subsequent addenda revising or clarifying RFP 04-036 AC.

Issued by: Allen Cantara,
            Buyer